

President Kris Weidenbenner called meeting to order at 4:05pm

**Present:** Rebecca Cody, Kyle Gaines, Heidi Meister, Nicole Kozma, Sharon Lee, Trevor Rees, Debbie Rutsch, Larry Shroth, Kris Weidenbenner

**Absent:** Karen Barnes, Kelli Brammeier, Steve McKinstry, Victoria Schmitt Babb, Mandy Studer, John Thoele, Danielle Tormala, Keith VanHoy, Blake Wyatt

**Staff Present:** Kristin Williams, Lisa Dunham, Karen Guccione-Englert and Jim Brown

**Approval of Minutes** – Minutes from the July 2014 meeting were presented by Kris Weidenbenner. Larry Shroth made a motion to approve. Rebecca Cody (second) Motion passed.

**Financial Report** – Kristin reviewed the financial report discussing any variances. There was very little to discuss as it is so early in the new fiscal year. Larry Shroth made a motion to approve the financial report as presented. Kyle Gaines (second) Motion Passed

**President's Comments** – Kris thanked everyone that attended the joint meeting and added that he thought they were a great way for everyone to really get to know the other groups on a more personal level and see how everyone is working towards the common good. Nicole commented that more external communication about how the groups support the district and complement each other needs to be shared, now that internally we are beginning to better define it. Sharon added that she appreciated the effort to work towards a common understanding. Everyone agreed that it was a good use of time.

### **Committee Reports**

- **Development/Finance** – Kristin shared that Acropolis was at the last meeting with an update and will be coming back in February to review our investment policy, specifically our allocation of cash. The group was assigned corporate contacts to set up meetings with so we can share with them the partnership opportunities.
- **Program** – Karen shared with the group that she has been concentrating on the books to you collection as everything will be moving from the offsite warehouse to the warehouse at GA. The committee talked about the plan to grow Take 20. Kristin will be meeting with the Branch Managers and Circulation Supervisors to get their input and support for multiple two week blitzes to keep branch customers engaged with Take 20. The real growth will occur with school collaborations, and as a result the costs will grow.

**Executive Director Comments** – Kristin updated everyone on Art Uncorked, shared the 2015 meeting dates and announced that after the first Give \$20 for Take 20 eblast went out nearly \$1000 was brought in. Three additional eblasts will go out and she was optimistic about meeting the \$3000 goal for this campaign. Kristin also shared that the River City Rascals are interested in partnering with us for Take 20 and Read with the schools.

**Library District Comments** – Jim Brown shared the exciting programs that are coming and the success we are having with publishers seeking us out as a venue for their tours. Check out [www.youranswerplace.org](http://www.youranswerplace.org) for more information.

**Friends of the Library Comments** – Debbie shared that the Friends of the Library brought in over \$80,000 at this year's book fair, despite the competition with the YMCA's book fair. Currently the last weekend in July is booked for 2015 at the Convention Center. One area that has really grown are the nonprofits that come at the end of the book fair and are able to take the books for free.

### **Old Business**

**FY14-5** Privacy Policy – Kristin presented the Privacy Policy that is required by the BBB for an adequate rating. She pointed out the language that information could be shared with the Library District and the Friends of the Library. Trevor Rees made a motion to accept the Privacy Policy. Larry Shroth (second) Motion passed.

### **New Business**

**FY15-5** Credit Card Usage Policy (Tabled)

**FY15-6** Keith VanHoy is now a registered representative of 1<sup>st</sup> Global. Going forward, as a registered representative of 1<sup>st</sup> Global, Keith VanHoy cannot make investment recommendations, select possible candidates to serve on any investment accounts, or act in any capacity on any accounts where investments are being held for the St. Charles City-County Library Foundation. Larry Shroth made a motion to approve this restriction. Debbie Rutsch (second) Sharon asked if we needed to add some language to the policy about other potential board members that may have this restriction. Kris shared that it would be best to handle this on a case by case basis because investment managers will know what restrictions they need to have in place and we should allow them to share that information. Motion passed.

### **Comments from the Foundation Board**

Kristin shared that Victoria extended an invitation to the board members to attend the Unlimited Play Gala on September 20<sup>th</sup> for \$100. Kristin also acknowledged that Kyle Gaines will be a new dad by the time of the next board meeting. Since Carrie won't be delivering in a St. Charles County Hospital, the Foundation wanted to make sure she received a new mom's early literacy kit!

Larry Shroth made a motion to adjourn the meeting at 5:00pm. Kyle Gaines (second) Motion passed.

Recording Secretary, Kristin Williams  
Meeting Minutes – September 4, 2014  
St. Charles City-County Library Foundation