

President Kris Weidenbenner called meeting to order at 4:02pm

Present: Karen Barnes, Kelli Brammeier, Rebecca Cody, Kyle Gaines, Heidi Meister, Nicole Kozma, Sharon Lee, Steve McKinstry, Trevor Rees, Mandy Studer, John Thielke, Kris Weidenbenner, Blake Wyatt

Absent: Debbie Rutsch, Victoria Schmitt Babb, Larry Shroth, Danielle Tormala, Keith VanHoy

Staff Present: Kristin Williams, Lisa Dunham, Karen Guccione-Englert and Jim Brown

Approval of Minutes – Minutes from the March 2014 meeting were presented by Kris Weidenbenner. Blake Wyatt made a motion to approve. Kyle Gaines (second) Motion passed.

Financial Report – Kristin reviewed the financial report discussing both the year end as well as going through any significant variances for the FY15 budget. Discussion ensued about the 2015 Gala and the plan for use of an event planner. Kristin shared that she was interviewing several other event planners and would like to have them selected by the end of July or early August. Nicole Kozma noted that communication and a strong working relationship are very important. Steve McKinstry pointed out that what he had expected with the sponsorships was not at all what occurred for this year. Mandy Studer indicated that she would provide a contact that she has for event planning. Kristin pointed out that the year-end looks great with a net gain of \$5000 to a budget that projected a loss of \$7700. Sharon noted that she was so proud when she was at St. Joseph's Health Center welcoming a new grandchild to see our early literacy kits displayed and how appreciative the nurses were. Kris Weidenbenner asked for any further discussion or a motion to approve the financial report. John Thielke made a motion to approve the financial report as presented. Blake Wyatt (second) Motion Passed

President's Comments – Kris thanked everyone for voting him in last meeting to be the new President! He reviewed the Executive committee report. He mentioned that it would be great to have talking points for the board members to have at the joint meeting on August 28th. This will assist to make sure they know what the Library Foundation does. John Thielke asked why we got a C on the BBB rating. Kristin explained the two policies that were missing and said that we would be voting to adopt those in new business. Kristin noted that we would like to bring on 2 additional board members in January so please submit any prospects to either Kris or Kristin.

Committee Reports

- Development/Finance – Blake shared the sponsorship package that the committee developed and would be used to try and secure the larger gifts. Rebecca mentioned adding a column that showcases the impact that those funds would allow. Kristin also asked for feedback on content, and ideas for creative names.
- Program – Karen shared with the group that the last meeting focused on Take 20 and read and how to keep it fresh in the branches as well as a discussion about the Teen Outreach work that we are doing. It isn't quite books to you and it isn't early literacy. For now the group will group it with Books to You and watch how things develop.

Executive Director Comments – Kristin discussed the concept of bringing Chalk Riot to Art Uncorked and the group was in favor. She also asked for ideas/contacts for artists, wine and beer vendors, as well as restaurants. She will cc everyone on the emails that she sends out for each and asks that board members forward those on to their contacts.

Library District Comments – Jim Brown did not have anything to share.

Friends of the Library Comments – Lisa talked about the Book Fair and passed out fliers as well as talked about the need for volunteers. Nicole Kozma asked what they do with the money that is raised and Lisa shared that the funds are used for Branch and District support for things like Summer Reading prizes, book discussion kits, branch amenities as well as 8 Scholarships for graduating Seniors. John Thaelke said it may be a good thing to share at the joint meeting. Kristin shared that the last day of the book fair non profits can enjoy free books from 1-3pm, just register with Lisa.

Old Business

FY14-5 Privacy Policy (tabled)

FY14-9 FY15 Budget – Kris asked for a motion to approve the FY15 budget as Kristin presented. John Thaelke made a motion to approve the FY15 Budget. Trevor Rees (second) Motion passed.

New Business

FY15-1 Kristin reminded everyone of the annual commitment to sign the Whistle Blower and Conflict of Interest Policy. She asked those in attendance to sign prior to leaving.

FY15-2 Kyle Gaines made a motion to approve the 3rd Term of John Thaelke and Rebecca Cody. Karen Barnes (second) Motion passed.

FY15-3 Kristin presented the Organizational Assessment Policy. John Thaelke made a motion to approve the policy. Heidi Meister (second) Motion passed.

FY15-4 Trevor Rees made a motion to approve the Library Foundation's application for a business credit card. Blake Wyatt (second). Kristin asked about the limit. Kris asked about the largest one time purchase. Nicole Kozma asked about the large amount necessary for the Gala. Rebecca Cody recommended up to \$25,000 limit. Motion passed.

FY15-5 Library Foundation Credit Card policy was discussed and Kristin will bring to the September meeting for approval.

Trevor Rees made a motion to adjourn the meeting at 5:20pm. Karen Barnes (second) Motion passed.

Recording Secretary, Kristin Williams
Meeting Minutes – July 10, 2014
St. Charles City-County Library Foundation