St. Charles City-County

Board of Directors Meeting Summary March 5, 2015

Board Members Present: John Thoelke, Kris Weidenbenner, Larry Shroth, Heidi Meister, Mandy Studer, Trevor Rees, Debbie Rutsch, and Nicole Kozma

Board Members Absent: Steve McKinstry, Blake Wyatt, Victoria Schmitt Babb, Rebecca Cody, Sharon Lee, Kathy Dougherty, Kyle Gaines, Kelli Brammeier, and Danielle Tormala Staff: Jim Brown, Lisa Dunham, Karen Englert

Kris called the meeting to order at 4:10pm. We did not have a quorum.

Last Meeting's Minutes: Could not approved, hold over until April 2015.

Financial Report: Karen reviewed the Financial Report and discussed Trivia. We will have firm numbers to report next month but initial indications are strong. We brought in around \$16,000.00 even with about 100 less people in attendance due to the weather. We discussed raising the price to \$200 per table and John Thoelke cautioned on raising prices as some of our event audiences do overlap. Karen reported we have more repeat attendees for Art Uncorked and the Gala than for Trivia but it is an important consideration. The board also discussed the cost of the Billboard and Karen will report those numbers at the next meeting. The financial report could not be approved, hold over until April 2015.

President's Comments: Kris Weidenbenner reported on the last Executive Committee meeting. The majority of that meeting focused on the Imagine Gala and the need to follow-up with donors and potential sponsors. He encouraged the board to hand out Save the Date cards (which were also provided at the meeting). Kris provided an update on the Development Manager position. The interview team is interviewing six people and from there it will be narrowed down to two. These last interviews will take place March 17th and 18th.

Committee Reports: Karen provided committee reports for Program Committee, Development Committee and Gala Committee. Copies of these committee reports are included in your board packet as well, with the exception of Gala Committee. Karen discussed the Host Committee Kick-off and thanked everyone for their participation in that event. John Thoelke commented that the Kick-Off event went very well and both he and Kris complimented Steve for his representation that evening. Karen also reviewed the need for auction items. Auction letters and forms were provided at the meeting. Executive Director Comments: Karen thanked the board for their continued support. Trivia was very successful because we had so much board participation at every level. Karen discussed the Mayor's Charity Ball and asked for firm RSVP's by Monday at the latest.

District Update: Jim Brown provided additional information on the Development Manager interviews. The District received a total of 57 applications for this position and the team is working to interview the top candidates.

Friends of the Library: Lisa Dunham and Debbie Rutsch provided updates on the Spring Fever Book Fair taking place April 17-19th. This will take the place of the Cabin Fever Book Fair.

New Business: There was a discussion of a partnership between the Library Foundation and the St. Louis Ambush/Attack for their May 4th Golf Tournament. We will have a presence at the event and be a recipient of some of the funds raised at the event. We were unable to vote on sponsoring a foursome and John Thoelke suggested the Executive Committee could make that decision. Karen will follow-up with the committee.

The meeting adjourned at 4:52pm with Trevor Rees making the motion to adjourn. John Thoelke (second).