

President Kris Weidenbenner called meeting to order at 9:05am

**Present:** Rebecca Cody, Kyle Gaines, Heidi Meister, Sharon Lee, Trevor Rees, Debbie Rutsch, Kris Weidenbenner, Kelli Brammeier, Steve McKinstry, Victoria Schmitt Babb, John Thaelke, Blake Wyatt, Kathy Dougherty

**Absent:** Mandy Studer, Nicole Kozma, Danielle Tormala, and Larry Shroth

**Staff Present:** Kristin Williams, Lisa Dunham, Karen Englert, Brian Linden and Jim Brown

**Approval of Minutes** – Minutes from the November 2014 meeting were presented by Kris Weidenbenner. Blake Wyatt made a motion to approve. John Thaelke (second) Motion passed.

**Financial Report** – Kristin reviewed the financial report discussing any variances. There was discussion regarding the Year End Campaign as it did not yield the results we had hoped. Also, Art Uncorked came in a little under what we hoped based on comped tickets and upgrades through Sponsorships. Trivia is now sold out at 56 tables and we have received the Charter gift. Kristin noted she felt we are in a good place financially and should be able to move some money into investments at the end of the year. Blake Wyatt made a motion to approve the financial report as presented. Victoria Schmitt Babb (second) Motion Passed.

**President's Comments** – Kris stressed the need for Library District to work quickly and effectively in replacing our Executive Director. He shared concerns from the community regarding what appears to be instability in the organization. Other board members echoed these concerns and Steve McKinstry asked if the timeline could be moved up. Jim feels the timeline created is aggressive and will allow the District time to locate a talented development person.

**Executive Director Comments:** The Host Committee Kick-Off will take place on February 19, 2015. Kristin has agreed to join the Host Committee. Karen Englert will serve as the point of contact for the Imagine Gala and Auction and will be in contact regarding specific sponsorships, auction items and other gala-related activities. A list of Board Meetings for 2015 was provided. Rebecca Cody suggested adding in an additional meeting to help with the transition for the new Executive Director and the Board. Karen Englert proposed changing the April 9, 2015 Development Committee Meeting to a Board Meeting. An updated meeting list will be sent out.

**Library District Comments** – Jim Brown talked through the tentative transition plan for filling the Executive Director role and can provide the specific dates for this.

**Old Business:** None

**New Business:**

FY15-8 - Board Member Nomination: John Thaelke made a motion to approve the board nomination of Kathy Dougherty. Kyle Gaines (second) Motion passed.

FY15-9 - Mayor's Charity Ball: Kristin Williams and Karen Englert shared information and answered questions regarding this event, taking place March 14, 2015. Sharon Lee made a

motion for the Foundation to purchase a table at the Mayor's Charity Ball. Kyle Gaines (second) Motion passed.

**Comments from the Foundation Board** – The entire Foundation Board, led by Kyle Gaines, wished Kristin well as she moves on to her new position with the hospital. While we are sad to see her go we are thankful for her vision and leadership.

Blake Wyatt made a motion to adjourn the meeting at 9:40am. Kyle Gaines (second) Motion passed.

The remainder of the Board Retreat was led by Kolbe Co with the exception of the Board Members Recommitment.

Recording Secretary, Karen Englert  
Meeting Minutes – January 30, 2015  
St. Charles City-County Library Foundation